

# IEP MEETING

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The following script will help you lead your own IEP meeting. It includes topics of discussion to help you get what you need for your transition plan. (Be sure to fill out the worksheet that follows this script before your meeting, so you'll be well prepared for the topics you'll be discussing.)

You may want to let your teacher know that you would like to assume a leadership role in the IEP process. Prior to the meeting, meet with your teacher to discuss goals, objectives and activities for the next year. Educators traditionally write draft IEP goals and objectives in third person. You can request that your goals be written in first person. "I statements" will help to ensure that your perspective is taken into account.

Additionally, you may want to let your teacher know that at the IEP Meeting you would like to:

- Introduce IEP Members
- Summarize your present levels of performance
- Talk about your plans for the future
- Ask questions of team members





An example is included below:

My IEP: .....

Date of meeting: .....

Hi, my name is .....  
and we're here for my IEP meeting.

Would everyone please introduce themselves?

I want to talk about my strengths and interests. They are .....

Would anyone like to add to my strengths?

Mom and Dad, do you have any thoughts or concerns about what we've talked about so far?

I have a right to special education services because .....

Right now in school I am doing/feeling .....

My grades are .....

From last year's IEP, I met these goals .....

This year, my goals are:

1. ....

2. ....

3. ....

Does anyone have questions about these goals?

Now I want to talk about accommodations. Some accommodations I use in the classroom and during testing are .....

Does anyone have questions or suggestions about my accommodations?

All of my teachers will get a copy of my updated A & M plan.

For my exit exam I use the following accommodations and modifications .....

After high school, I plan to .....

My work experiences are .....

My other transition activities are .....

Does anyone have information that will help the IEP team make decisions?

Does anyone have any questions for me?

Here is a copy of my procedural safeguards. These rights become mine when I turn 18.

Would everyone please sign the IEP form?

Thank you for coming.

# FILL OUT THE FOLLOWING WORKSHEET BEFORE YOU START YOUR IEP MEETING.

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Topics to be shared at my IEP Meeting

Date of meeting: .....

My strengths are: .....

My Interests are: .....

My goals for this year are:

Goal #1: .....

Goal #2: .....

Goal #3: .....

My current school year:

Grades: .....

Favorite class: .....

Easiest class: .....

Hardest class: .....

Accommodations I use now: .....

My current work experience or extracurricular activities are:

(You may want to bring copies of your current resume to share with IEP Team Members.)

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My plans after high school are: .....

Support I will need after high school: .....

Other transition activities I'm doing now or would like to learn about: .....